

CHIEF VASCULAR SURGERY RESIDENT JOB DESCRIPTION

STANDARD DUTIES AND RESPONSIBILITIES

1. **Supervise senior, junior, and rotating residents:**
 - **Daily communication with senior resident for each service by 8: 15 am**
 - **Assist senior and junior residents with patient care, learning, team functions, surgical and other technical skills**
2. **Report state of the service to attending on call by 8:30 daily**
3. **Organize Resident Call Schedule: Circulate monthly in accordance with PAIRO time regulations**
4. **Oversee M & M rounds**
 - **M & M review every two months on final Wednesday from 7:30 am- 8:30 am**
 - **Collect cases via daily reports from senior residents' reports, team rounds, sign out rounds, reports from ward staff, etc.**
 - **Maintain roster in Excel of case numbers, significant events, attending MD's and senior residents involved in the case**
 - **Forward new entries weekly to head of service via email or other electronic medium**
5. **Round daily with emphasis on:**
 - **Own post-op and pre-op cases**
 - **Critical cases**
 - **Unusual and complex cases**
 - **Teaching**
6. **Attend weekly service rounds with each service**
7. **Attend academic half day sessions**
8. **Self-assign to OR's with emphasis on own learning and teaching junior and senior vascular surgery residents; see PGY-5 Surgical Skills: Goals and Objectives**
9. **Attend clinics at least ½ day per week**
10. **Orient rotating residents to the service**
11. **Collaborate with Program Director and Program Coordinator for managing resident vacation schedule and other resident related issues as they occur**

INDIVIDUALIZED ACTIVITIES

To advance own knowledge & skills in service, education, research, administration