

## POSTGRADUATE MEDICAL EDUCATION

### APPEAL REVIEW BOARD (ARB) - TERMS OF REFERENCE

#### **Membership:**

The Assistant Dean, Postgraduate Medical Education, at his/her discretion, will form a Faculty Appeals Review Board as follows:

- (a) A faculty member from outside the discipline of the Resident who submits the appeal, who will act as Chair of the Appeal Review Board. The faculty member may or may not be a Program Director.
- (b) A postgraduate student from outside the discipline of the Resident who submits the appeal.
- (c) A faculty member who is an expert in the discipline may be appointed to the ARB depending on the nature of the appeal. If an appropriate individual is not available within the Faculty of Health Sciences, McMaster University, the Assistant Dean may have to request assistance from another university.
- (d) Postgraduate Administrator (non-voting).

The student shall be informed of the membership of the Faculty Appeals Review Board and may object to one or more members, if s/he can show reasonable grounds of conflict of interest. The Assistant Dean, Postgraduate Medical Education will overrule the objection or arrange a replacement.

#### **Function:**

To adjudicate on behalf of the Postgraduate Medical Education Committee, the Residency Training committees and/or the Assistant Dean, Postgraduate Medical Education concerning the dismissal, failure, suspension or remediation of postgraduate medical students.